



HEALTH AND WELLBEING BOARD PAPER

FORMAL PUBLIC MEETING

Report of: Greg Fell & Rebecca Joyce

Date: 27th September 2018

Subject: Health & Wellbeing Board – Future Meeting Arrangements

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Summary:

This paper sets out proposals to improve openness and transparency around the Health & Wellbeing Board’s work and asks the Board to approve them. It also builds on Board discussions around the CQC System Review and the Health & Wellbeing Strategy to propose a broader review of Board membership, and of the relationship between the Health & Wellbeing Board and the Accountable Care Partnership Board, to be completed in time for discussion at the next public meeting in December 2018.

Questions for the Health and Wellbeing Board:

N/A

Recommendations for the Health and Wellbeing Board:

The Board are asked to:

- Agree to the proposal to implement quarterly formal public meetings, open strategy development sessions to the public, and publish agendas and minutes of these sessions online
- Agree to receive recommendations from reviews of ACP governance, and HWB terms of reference, at their December 2018 formal public meeting

Background Papers:

N/A

What outcome(s) of the Joint Health and Wellbeing Strategy does this align with?

This aligns with all outcomes of the Joint Health & Wellbeing Strategy.

Who have you collaborated with in the writing of this paper?

Greg Fell – Director of Public Health

Becky Joyce – Accountable Care Partnership Programme Director for Sheffield

HEALTH & WELLBEING BOARD – FUTURE MEETING ARRANGEMENTS

1.0 SUMMARY

1.1 This paper sets out proposals to improve openness and transparency around the Health & Wellbeing Board's work and asks the Board to approve them. It also builds on Board discussions around the CQC System Review and the Health & Wellbeing Strategy to propose a review of the terms of reference of the Health and Wellbeing Board (as is indicated in the current TOR), and secondly of the relationship between the Health & Wellbeing Board and the Accountable Care Partnership Board. This should be completed in time for discussion at the next public meeting in December 2018.

2.0 WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE?

2.1 Greater openness and transparency around the Board's work will increase democratic accountability to citizens of Sheffield. A review of the Board's membership, alongside a review of relationships between the Health & Wellbeing Board and the Accountable Care Partnership Board, will ensure that the right voices are round the table, and that the right governance arrangements are in place to support the improvement of health & wellbeing in Sheffield.

3.0 OPENNESS AND TRANSPARENCY

3.1 Since the Review of the Health & Wellbeing Board undertaken across the end of 2016 and start of 2017, the Board has had two formal public meetings per year, in March and September, with private, informal strategy development sessions scheduled for the remaining months of the year, excepting August.

3.2 Discussions within the Board since the finalising of that review, and externally, have raised concerns about the impact these changes have had on openness and transparency, and thus on democratic accountability.

3.3 These are legitimate concerns, though the benefits of the private strategy development sessions as a "safe space" for challenging discussions to take place are also acknowledged.

3.4 On balance, discussions have tipped in favour of greater openness and transparency, and with this in mind the following changes to meeting arrangements are proposed:

- Increase in frequency of formal public meetings from every six months to quarterly;
- Strategy development sessions to become open to the public;
- Agendas and minutes of strategy development sessions to be published; and

- Papers and presentations for strategy development sessions to remain private to ensure frank advice continues to be received.

3.5 It is suggested that these changes take effect immediately, and are incorporated formally into the Board's Terms of Reference at the next annual review of these.

4.0 HEALTH & WELLBEING BOARD AND ACCOUNTABLE CARE PARTNERSHIP BOARD

- 4.1 Following the publication of the NHS Five Year Forward View, additional structures have been created around the integration of NHS and social care services in Sheffield and the wider area, in the form of the South Yorkshire & Bassetlaw ICS, and the Sheffield Accountable Care Partnership.
- 4.2 As these developed, there were clear overlaps identified with the Health & Wellbeing Board's statutory duty to encourage integrated working between the NHS and social care. It was therefore important to ensure that the HWBB and ACP Board worked effectively together.
- 4.3 In response to this, it was agreed that that co-Chairs of the Health & Wellbeing Board should also be the co-Chairs of the Accountable Care Partnership Board, to ensure shared direction and commonality of purpose.
- 4.4 Concerns have been raised about this from a good governance point of view, particularly in the recent CQC System Review, and with reference to the Health & Wellbeing Board's role in holding the ACP to account for its work. It is proposed that this arrangement should be reviewed, as part of a wider review of governance around the ACP.
- 4.5 Concerns have also been raised about the comparative membership of the ACP Board and the Health Well-Being Board and whether this truly allowed the ACP Board to be held to account by the Health and Well Being Board in relation to the CQC Local System Plan, in the way that the CQC envisaged. In some cases, individuals on the Health and Well-Being Board report to colleagues on the ACP Board.
- 4.6 In addition, recent discussions at Health & Wellbeing Board strategy development sessions have raised concerns that not all the right voices are round the table for the discussions the Board wants to undertake.
- 4.7 In particular there is an absence of representation from place-focused services, an area the Board increasingly views as critical to improving the health and wellbeing of Sheffield, as reflected in the proposals for the refreshed Health & Wellbeing Strategy.
- 4.8 It may be beneficial to recruit members to the Board from this policy space. However this needs to be considered in light of:
- The Board's previously expressed desire to limit the number of members to better enable genuine discussion and debate;

- The Board's previous commitment to maintaining even membership between Sheffield City Council and NHS Sheffield Clinical Commissioning Group as a reflection of the Board's status as a partnership.

4.9 As a result, any decision to recruit additional members is not completely straightforward, as at the least it will require reconsideration of other areas of membership, and/or one of the Board's founding principles.

4.10 As a result it is suggested that there be a formal review of the Board's terms of reference over the remaining months of 2018, with recommendations to be presented to the December 2018 formal public meeting. This can be conducted alongside the review of ACP and HWB governance described above.

4.11 A first step of the review will be to survey all members of the HWB Board and ACP Board to get individual views on what improvements can be made.

4.12 Officers will also seek information from other health and care economies in the UK to understand different approaches to these governance questions and the relationship between the HWB and ACP.

5.0 RECOMMENDATIONS

5.1 The Board are asked to:

- Agree to the proposal to implement quarterly formal public meetings, open strategy development sessions to the public, and publish agendas and minutes of these sessions online
- Agree to participate in the governance review to ensure all views are considered.
- Agree to receive recommendations from reviews of ACP governance, and HWB membership, at their December 2018 formal public meeting

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